

MINUTES
TRANSPORTATION ASSET MANAGEMENT COUNCIL
July 11, 2007
Aeronautics Building
Lansing, Michigan

Meeting noticed in accordance with Open Meetings Act, Public Act 267 of 1976.

Present

Carmine Palombo, Chairman
Robert Slattery, Vice-Chairman
David Bee, Member
Spencer Nebel, Member
Howard Heidemann, Member
Susan Mortel, Member

Steve Warren, Member
Jerry Richards, Member
Rob Surber, Member
Bill McEntee, Member
Frank Kelley, Commission Advisor

Absent

Kirk Steudle, Member

Staff Present

Rick Lilly- Bureau of Transportation Planning
Keri Peralta- Bureau of Transportation Planning
Ron Vibbert- Bureau of Transportation Planning

Call to order

The meeting was called to order at 1:00 P.M.

Approval of May 1, 2007 Minutes

Mr. Nebel moved the approval of the March 2007 meeting minutes, supported by Mr. Bee. Motion carried.

Mr. Nebel moved the approval of the April 2007 meeting minutes, supported by Mr. Richards. Motion carried.

Correspondence and Announcements - Mr. Lilly

Mr. Lilly passed out copies of the book titled "At the Crossroads" from the National Center for Pavement Preservation. John O'Doherty, the author of the book, is here with us today. Mr. Lilly had a chance to go through the book and pointed out the Highway Network Health brochure. We have incorporated this into the Asset Management class. Mr. Lilly talked to Larry Galehouse, the Director of the Center, about the book and they

are available for us to use with any local government. They are available without charge. All you have to do is let them know who you want them for and how many and they will get them for us.

Mr. Lilly has 5 copies remaining of the DVD from the annual conference. It has everybody's presentation on it. If any of you would like a copy, please let Mr. Lilly know. If we don't use them, Terry McNinch will take them. He is making them available to Road Commissions and other groups that didn't get a chance to make the conference.

Mr. Lilly passed out a report to the Council that Mr. Slattery put together on Genesee County's local roads and it shows the PACER ratings on their local roads. They really did an outstanding job. It sets an example for what can be done with local agencies as we move forward. Mr. Lilly also passed out a copy of an article from Focus Magazine (FHWA) on the Webinar that Mr. Steudle and Mr. Palombo participated in.

Mr. Palombo received a letter from Tri-County Regional Planning Commission. The letter from Tri-County asked the Council to consider funding another component for Roadsoft for managing utility assets under the roadways. Mr. Palombo is drafting a letter back to John Coleman that basically says that there is a Roadsoft users group that decides how these new modules get incorporated. Mr. Nebel commented that maybe it would be appropriate to suggest that they get a user group of cities and counties that have utility systems to see what kind of a difference that makes. Mr. Palombo said that he could incorporate that. Mr. Nebel then asked how it would work if there was a number of communities that banded together to try to develop a component for utility infrastructure Asset Management? Mr. Lilly replied by saying that was certainly a possibility. If there was statewide interest or statewide reason to do this it would receive greater consideration.

Agency Reports

Mr. Warren, attended the Upper Peninsula Road Builders Association in Copper Harbor, Michigan. He spoke with the engineering committee of the County Road Association of Michigan and basically put in a plug for what we are doing and particularly the need for local information on the cost of doing business. Mr. Warren also gave them an update on what was going on with the Asset Management Council.

Committee Reports – Administration and Education – Mr. Nebel

The Committee met this morning and discussed the FY 2009 budget. A copy of the budget was distributed to each Council member by Mr. Lilly. The total amount that is requested for the new year is \$1,626,400, which is the same amount approved by the legislature for the current fiscal year. If you look at the dollar distribution there is more emphasis on training and a little less on some of the data collection, particularly for local roads. There are two actions that are requested: one would be to amend the FY 2008 budget to mirror what the FY 2009 budget proposes. The second item would be to consider approving the FY 2009 proposed budget as outlined in the materials.

Mr. Nebel moved that the Council amend the FY 2008 proposed budget to that which was actually submitted to the Legislature for \$1,626,400 in the budget bill. Supported by Mr. Heidemann. Motion Carried.

Mr. Nebel moved approval of the FY 2009 proposed budget in the total amount of \$1,626,400. Supported by Mr. Slattery. Motion Carried.

Data Management Team – Mr. McEntee

The Data Management Committee met on June 27th. The committee spent a lot of time talking about agency compliance, use of the investment reporting tool, and the information we are currently getting out of the investment reporting tool. Overall, we have mixed participation, all road commissions (with the exception of one) are registered. Reporting is good in some agencies and very spotty in the balance. We are getting some input but not enough to account for the budgets that we know that those agencies have. When we get into the cities, about two-thirds of the 40 top cities are registered, about half of them are actually reporting and again we are a little bit confused at some of the numbers. Mr. Surber has agreed to go back and really get in and look at some of them. We did get a very nice report on use of the Help Desk. There was a huge influx of calls from people around the deadline for reporting so apparently the word about getting in and getting reported is getting out there. We are making some progress in this area but we still have to work on getting increased participation by the communities. Mr. McEntee stated that the committee spent some time talking about the proposed work plan for the Center for Geographic Information for 2007-2008. We can't go into a lot of detail about that right now but we are putting together a work plan. One of the major elements is getting the bridges included into the reporting system. There was extensive discussion among the Councilmembers regarding ways to get greater compliance. This issue will continue to be discussed at the next Data Management Committee meeting on August 29th.

Asset Management Legislation – Steve Warren

Mr. Warren informed the Council that he and Mr. Palombo had the opportunity to speak before the House Transportation Committee. We gave an update and a plea for strengthening asset management and the need for more dollars. We ended up having some follow-up discussions with the House Transportation Committee. As part of the discussion regarding a revenue increase there has been a general discussion of the need for transportation reforms or reforms in the way we all do our business. One of the items that were specifically identified was Asset Management. We were asked to go back to our respective groups and define some things that could help strengthen Asset Management. Mr. Lilly, Mr. Palombo, Mr. Slattery and Mr. Warren sat down and discussed some things that could help strengthen our process. Representative Hopgood, chair of the Transportation Committee and several other committee members really like Asset Management. This is a better way of doing business and they like the accountability and the reporting. As a result House Bill 4979 was introduced a few weeks ago and the House passed it unanimously.

Michigan Conference on Maintenance of Asphalt Pavements – Terry McNinch

Mr. McNinch informed the Council that they discussed having a Michigan seminar on Maintenance of Asphalt Pavements. This would be a seminar where technical experts from around the country would provide information to local agencies. It would be at a central location and it would be held in January. Mr. McNinch is not asking for the Council to fund this, but he is looking for the support of the Council. Mrs. Mortel asked what the registration fee would be and Mr. McNinch responded that it would just be the cost of business for each day. Mr. Lilly stated that this is consistent with the State Transportation Commission's direction to the Council to enhance its educational activities. There is money in the budget if the Council wanted to help pay for this upfront.

Mrs. Mortel moved that the Council support the workshop and offer a financial incentive to participate in whatever mechanism is administratively most efficient for the workshop. Supported by Mr. Slattery. Motion Carried.

Cancellation of August and November Council Meetings

Mr. Nebel moved for the cancellation of the August and November Council meetings, supported by Mr. Heidemann. Motion carried.

Approval of Renewal Contract with the Center for Geographic Information

The existing agreement with the Center for Geographic Information to serve as the central data repository for the Council is due to expire at the end of the year. **Mr. Slattery moved the approval of the contract with CGI. Supported by Mr. Nebel. Motion carried.**

Public Comment

There was no public comment.

Adjournment

Meeting was adjourned at 2:35 P.M.

Frank E. Kelley
Commission Advisor